PERSONAL INFORMATION UPDATE

Name:

Last  First  Middle  Previous

Date of Birth __________________________

Please mark all that apply:

☐ New Address

Street  City  State  Zip  County

➢ To report a change to In-District Status: Please complete the Request for In-District Status form and submit it to the Dean of Student Services Office. Billing information will not be changed without proper documentation.

☐ New Telephone Number (_______)________-____________

☐ Name Change

From: ___________________________  To: ___________________________

➢ Required documentation: Please present a completed Personal Information Update form and one of the following items verifying the change to the Registrar/Student Records Office, JCA, or JCNW: driver’s license, Social Security card, court order, and/or passport.

Student Signature: ___________________________  Date: ___________________________

Revised Mar-06

This form may be returned in person to any registration site at Hillsboro, Arnold, or Northwest.

It may also be mailed to: Office of Student Records
1000 Viking Drive
Hillsboro, MO 63050

Or faxed to: Office of Student Records
636-789-5103