The Classified Professional Staff Executive Committee met on Wednesday, October 30, 2014, in the Viking Annex Room. Present were Nicole Rees, Dave Brading, Daryl Gehbauer, Daniel Boyer, Sue Lerch, Deneen Mains, Sara Denny, Matt Price, Lola Bisch, Gregg Crain, Hal Neisler, and Tim Feeley. Absent were Holly Lincoln, Terry Friedmeyer, Mary Caine, and Kathy Kuehn.

**Call to Order**

President Nicole Rees called the meeting to order at 2:05 p.m.

**Approval of Meeting Minutes**

The committee reviewed August 2014 minutes. Matt Price motioned to approve the minutes. Deneen Mains seconded the motion.

**Reports**

**Administrative Liaison/Presidential Leadership Council/Board of Trustees:** Daryl Gehbauer: Daryl gave some highlights of the board meeting approvals from this past September. The board approved the amending of Jefferson College’s sexual harassment statement. Daryl also stated the board approved the reclassification of Betty Linneman’s position to include the GED department which was previously under Bryan Herrick. Tom Burke submitted his resignation to the board. Daryl stated his position will be posted soon after they finish on Dr. Mindy Selsor’s position. Daryl also stated the new chairs of the BAT/FAT committee are Daryl Gehbauer, Shirley Davenport, Krystal Hargis, and John Wilkeman.

At the Presidential Leadership Council, it was discussed that the state of Missouri has agreed to recognize same sex marriages that were legally married in another state to share the benefits their spouse has. In turn, Jefferson College will be recognizing that and in November during open enrollment, this will go into effect. In addition to insurance, it was also stated that there will be a change in the college’s insurance with premiums taking an increase. This is due to the fact that there has been an increase in the amount of claims within the past year and a half. The college has also not raised premiums in a few years. Because of the high volume of claims and not raising the premiums within the past few years, the college has had to dip into reserves. Open enrollment will be in November and the cost of premiums will be discussed at the time. Every employee is strongly encouraged to attend. A+ has officially made its cuts effective spring and A+ students will have to pay for 4 credit hours (estimated $400). Letters were sent and workshops were held in an effort to get out as much information possible to students. In addition, the foundation awarded $50,000 to help assist some of these students.

**Certified Liaison:** Holly Lincoln was not present to report. However, she submitted an email of updates from certified staff. Currently Certified Staff is in the process of clarifying their institutional committee
representatives. Certified Staff also did a survey to determine what professional development topics to discuss this academic year. They will be focusing on best practices for Faculty/Staff Evaluations. In addition, they are developing a google doc folder to increase communication with minutes.

**Faculty Liaison:** Currently, Classified Staff does not have a faculty liaison.

**Old Business**

No old business to discuss.

**New Business**

Nicole welcomed Tim Feeley to Classified Staff. Tim replaces John Linhorst. Nicole also welcomed Lola Bisch who replaced Christine Platter.

Nicole announced Stacy Dean has resigned as secretary to Classified Staff. An announcement for volunteers for a secretary will be posted on MyJeffco.

It was also discussed that we still need a faculty liaison to replace Nicole Bach from last year. Sara Denny stated she will remind faculty of this at the next Faculty Senate meeting.

**Miscellaneous**

The need for better communication was also discussed. Many representatives are confused on how to discuss everything from meetings with their group members due to the constant changes in staffing. Some representatives are over departments that they do not see on a regular basis whereas representatives from Groups #1 and #3 are one entire department or building that have meetings on a regular basis so the communication is constantly open and they see one another on a daily basis.

Further discussion will be had to possibly regroup representatives to a more logical area to improve open communication.

**Adjournment**

With no further business to discuss, Matt Price made a motion to adjourn the meeting. Deneen Mains seconded the motion. The meeting adjourned at 3:05 p.m.