Continuing Education/In-Service
Jefferson College Law Enforcement Academy
4400 Jeffco Blvd. Arnold, Missouri 63010
(636) 481-3425

Field Training Officer Seminar

Date: September 15-17 2015 Time: 0800-1700 hours

Location: Jefferson College Law Enforcement Academy
4400 Jeffco Blvd.
Arnold Missouri 63010

Instructor(s): Jan Mirikitani, Law Enforcement Trainer since 1989

Registration Deadline: September 5, 2015

Topics covered include:
- What it means to teach and not “tell”
- How trainees learn
- Creating formats for learning events
- Ways to increase Officer retention
- How to help trainees own the duty of making decisions on the spot
- Reinforcing character-based ethics

Includes a 4-hour block on proofing and editing the probationary Officer’s reports, providing quality prototypes for outlines, grammar review & proof of the elements of the crime with Officer Investigation.

Dress Code: Business Casual

P.O.S.T. Details: 24 hours of POST credit will be awarded for successful completion of course.

<table>
<thead>
<tr>
<th>Interpersonal Perspectives</th>
<th>Legal Studies</th>
<th>Skill Development</th>
<th>Technical Studies</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>8</td>
<td>8</td>
<td></td>
<td>24</td>
</tr>
</tbody>
</table>

Certificates Issued by: Jefferson College Law Enforcement Academy

Cost: Contract members $ 0 No contract $ 150.00

Class Limits: Maximum 30 participants Minimum 10 participants

Direct questions concerning this In-Service to:
Paul Ferber, In-Service Coordinator & Academy Instructor
pferber@jeffco.edu or 636-481-3442

To REGISTER for this course:

CALL: Jennifer Roux (636) 481-3425 EMAIL: jroux@jeffco.edu FAX: 636.467.2612

NAME: _______________________________________ TELEPHONE: _______________________

DEPARTMENT: ________________________________ RANK/ASSIGNMENT: __________________