

## GED Test Preparation and Instruction

- Language Arts, Reading
- Language Arts, Writing
- Mathematics
- Science
- Social Studies

## GED Online

- Work toward your educational goals online
- Instructor assisted distance learning
- Convenient 24-7 access
- [www.gedonlineclass.com](http://www.gedonlineclass.com)

## Adult Literacy Program

- Free service that assists adults with fundamental reading skills
- Students are matched with their own personal tutor for individualized instruction
- Contact our Literacy Coordinator for more details



*It is the policy of Jefferson College that no person shall, on the basis of age, ancestry, color, creed, disability, gender, national origin, race, religion, or Veterans status be subject to discrimination in employment or in admission to any educational program or activity of the college. If accommodations for a disability are needed, please call Sundaye Harrison at (636) 797-3000/942-3000, ext. 169.*

*Individuals with hearing/speech impairments may call TDD phone number (636) 789-5772 (Hillsboro).*

**It's Never Too Late!  
Enroll anytime at no cost!**

# GED

**CHANGE SERVICE REQUESTED**

1000 Viking Drive  
Hillsboro, MO 63050  
[www.jeffco.edu](http://www.jeffco.edu)

Jefferson College  
Hillsboro  
Arnold  
Northwest  
Imperial  
JC Online

**Earn Your  
GED  
Close To Home!**

Jefferson College  
MISSOURI adult education & literacy  
a better life

**Call (636) 797-3000**  
Ext. 437 (Hillsboro)  
Ext. 591 (Imperial)  
Ext. 534 (Cedar Hill)  
Ext. 591 (Arnold Career Center)

[www.jeffco.edu](http://www.jeffco.edu)

## A Word from the Program Director. . .

*Adult Education and Literacy classes provide the opportunity for adults to improve their basic skills or study for the GED Test. County residents may register for AEL/GED classes any time the classes meet.*

*When you are ready to begin class, you and your teacher will design a plan of study which will help you to reach your goals in the time that you have available. The classes are FREE to county residents because of funds provided by the federal Adult Education Act. Jefferson College is pleased to be able to provide this opportunity to you, and we hope that you will join us soon!*

*Sincerely,*

*Bryan Herrick*

**Enroll at Any Time at  
No Cost!!!**

### Adult Education & Literacy classes

- Improve reading, math and language skills
- Provide GED test preparation & instruction
- Assist in the transition to college/technical training
- Promote workforce development and employment opportunities

**(636) 797-3000/942-3000, ext. 437**



### Jefferson College Hillsboro

(Ext. 437)

Career & Technical Education Bldg  
Room 144

Monday – Thursday

9:00 am – 2:00 pm & 5:00 pm – 9:00 pm

*\*Orientation to be held the 1st week  
of the month from 2:00 pm – 5:00 pm*

### Arnold Workforce Career Center

3675 West Outer Road  
Arnold, MO

Monday & Wednesday

5:00 pm – 8:30 pm

### Jefferson College Imperial

(Ext. 591)

4400 Jeffco Blvd., Imperial, MO  
Room 205

Wednesday – Friday

8:30 am – 1:30 pm

*\*Orientation to be held the 2nd week  
of the month from 2:00 pm – 5:00 pm*

### Jefferson College Northwest

(Ext. 534)

6471 Cedar Hill Rd.,  
Cedar Hill, MO (Room 128)

Monday – Thursday

8:45 am – 12:45 pm

Monday/Wednesday 5:30 – 8:30 pm

*\*Orientation to be held the 3rd week  
of the month from 2:00 pm – 5:00 pm*

## Workforce Development

### Qualifications Employers Expect:

- A high school diploma or GED
- Good basic skills
- Dependability
- Knowing how to learn
- Ability to work as a team member
- Creative thinking ability
- Personal management skills
- Problem solving skills
- Self-motivation
- Ability to listen

**WorkKeys®**

### WorkKeys Preparation:

- Applied Mathematics
- Locating Information
- Reading for Information

### WIN On-Line Instruction

### National NCRC Preparation (Career Readiness Certificate):

- Platinum Level (AM/LI/RI = 6)
- Gold Level (AM/LI/RI = 5)  
Employability skills for 90% of jobs
- Silver Level (AM/LI/RI = 4)  
Employability skills for 65% of jobs
- Bronze Level (AM/LI/RI = 3)  
Employability skills for 30% of jobs

