The PTA Program is equipped and accredited to accept up to 24 students. Applications are reviewed immediately after the application due date passes. Each application is scored based on the points system below. The 24 applicants whose applications earn the highest scores are offered admission into the PTA Program. The PTA Program also accepts up to 4 alternates who can be offered a position in the Program should one of the originally accepted students decline the position offered to them. There is no waiting list. Students not accepted into the program or alternates who do not fill a vacated position need to re-apply at the next application period. For those who reapply, portions of the application, such as the observation hours and letter of recommendation, can be reused the following year. Other portions of the application, such as the Work Keys Assessment and onsite essay, can be repeated in an effort to gain more points or reused “as is” in the next application period.

**Grade Point Average:**

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.5-4.0</td>
<td>25</td>
</tr>
<tr>
<td>3.0-3.49</td>
<td>15</td>
</tr>
<tr>
<td>2.5-2.99</td>
<td>5</td>
</tr>
</tbody>
</table>

**Grades in Pre-requisite Courses:**

Anatomy and Physiology I:

- A: 15 points
- B: 5 points

English Composition I or II:

- A: 10 points
- B: 5 points

*(If both courses have been completed, the higher grade will earn points.)*

**Work Keys Scores:**

<table>
<thead>
<tr>
<th>Score</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Score</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>2</td>
</tr>
</tbody>
</table>
Locating Information:  
7 N/A as 6 is highest possible score
6 4 points 
5 3 points 
4 2 points

**Observation Hours and Volunteer or Work Experience:**

Documented completion of 16 observation hours in two different settings must be completed.
- If all hours occurred in the same type of facility deduct 2 points*
- Observation hours cannot occur at a place of employment deduct 2 points**
- Volunteer or Work Experience in a PT clinic or healthcare setting (Minimum 6 months experience) 3 bonus points

* Student will have to complete additional observation hours in a different setting.
** Student will have to complete additional observation hours elsewhere.

**On Site Essay (10 points possible):**

- All question(s) answered completely and thoroughly 5 points
- Essay organized in a logical fashion 2 points
- Proper grammar (1), spelling (1), punctuation (1) 3 points
- One or more parts of the essay topic not included Deduct 2 points
- All question(s) answered but not thoroughly or well-developed Deduct 2 points

**Letter of Recommendation (10 points possible):**

- Characteristic Chart Up to 10 points
- Recommender Checks Box noting reservations with applicant OR
- Checks Box noting not to recommend the applicant for admission Deduct 3 points
- Received late Deduct 2 points
- Incorrect format/letter used Deduct 2 points
- Missing a page/pages Deduct 1 point per page
- Received without a signature across the back flap of the envelope Deduct 1 point

**PTA Program Application, Demands Acknowledgment Form, Background Check Authorization and Drug Screen Authorization Forms:** Must be signed and returned.

**Application Fee:** $150.00 must be paid and receipt included with application.

**Legal Record:**

If an applicant has any past incidents on his/her legal record, after the background check has been completed, the student will meet with the PTA Program faculty to discuss potential barriers to progression through the Clinical component of the PTA Curriculum as well as the additional information that will need to be provided to the state when applying for licensure just prior to
graduation. Having a legal record will not exclude any individual from possible admission to the PTA Program.