CRJ220

CRIMINAL JUSTICE INTERNSHIP

3 Credit Hours

Prepared by:
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Arts & Science
Dr. Mindy Selsor, Dean
CRJ220 Criminal Justice Internship

I. CATALOGUE DESCRIPTION

A. Prerequisite: CRJ110 Introduction to Criminal Justice and Instructor approval.

B. 3 semester hours credit

C. Criminal Justice Internship is a supervised work experience in three to four criminal justice settings, minimum of 250 contact hours. Work periods will be arranged. Students will write a brief report on their experiences at each criminal justice setting, including a daily log book. (F,S, Su)

II. EXPECTED LEARNING OUTCOMES/ASSESSMENT MEASURES

<table>
<thead>
<tr>
<th>Students will analyze the Criminal Justice agency design.</th>
<th>Student Log</th>
<th>Student Report</th>
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<tr>
<td>Student will analyze and evaluate the current approach to the duties of the profession.</td>
<td>Student Report</td>
<td>Instructor Evaluation Review</td>
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<tr>
<td>Student will summarize their professional and personal growth at the end of the course</td>
<td>Student Log</td>
<td>Student Report</td>
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III. COURSE OUTLINE / UNIT OBJECTIVES

Course Outline:

A. Training Agreement: The training agreement delineates responsibilities imposed on the student, the assigned agency, and the internship coordinator/instructor. The instructor will then send a copy of the signed agreement to the agency and student and will retain the original in the student’s file.

B. Journal: The student is to provide the coordinator with a journal documenting each day. Journals are to be sent via the US postal system or emailed to the coordinator.

C. Internship report: Upon completion of the required contact hours, the student will complete a written narrative that outlines in detail his or her experiences during the course of the internship with the assigned agency.

D. Coordinator Visits: During the student’s internship with the assigned agency the coordinator of the internship will visit the student and seek an interview with the assigned agency supervisor. Alternative methods may be substituted for the visit.
E. Agency Evaluation: At the end of the internship, the instructor and the agency will evaluate the student’s performance and participation. Prior to the start of the internship the student will be given the opportunity to waive his or her right to view the completed document.

Unit Objectives:
Upon (successful) completion of this course the student will:

A. Apply academic study to actual work experience.
B. Explain how the internship aided in the development of the student’s personal work habits and professional preparation.
C. Demonstrate a better understanding of the criminal justice profession and the relationship between formal education and job success.
D. Provide potential employers with an opportunity to recognize the worth and value of the individual student.
E. Develop a guide to assist the student in the transition from the classroom to work place.

IV. METHODS OF INSTRUCTION

A. Students communicate on a weekly basis with the coordinator, including the submission of written assignments and documentation of hours completed.
B. Evaluation forms are completed by the assigned agency’s supervisor near the end of the semester.
C. Instructor will make a site visit to the place of employment sometime during the semester.

V. REQUIRED TEXTBOOK(S)

No text required for completion of this course.

VI. REQUIRED MATERIALS (Student)

There are no materials required for completion of this course.

VII. SUPPLEMENTAL REFERENCES

VIII. METHOD OF EVALUATION (Student)

A. Internship report 50%

B. Interns Log 40%

C. Supervisor’s Evaluation 10%

IX. ADA STATEMENT

Any statement requiring special accommodations should inform the instructor and the Coordinator of Disability Support Services (Library; phone 636-797-3000, ext. 169).

X. ACADEMIC HONESTY STATEMENT

All students are responsible for complying with campus policies as stated in the Student Handbook (see College Website).