OTA220 Professional Practice and Management III

I. CATALOGUE DESCRIPTION

A. Prerequisite: OTA140 Professional Practice & Management II with a grade of “C” or better.

B. Credit hour award – 1

C. Description - Professional Practice & Management III includes integration of research and evidence for practice, program development, quality assurance and treatment outcomes, national and state credentialing requirements, preparing to sit for the National Board Certification Exam, professional organizations and political advocacy. Students will finalize a competency document, professional resume, and cover letter for employment. This course also prepares students for Level II fieldwork. (S)

II. EXPECTED LEARNING OUTCOMES/CORRESPONDING ASSESSMENT MEASURES (With numbers in parentheses referring to ACOTE standards)

<table>
<thead>
<tr>
<th>Expected Learning Outcomes</th>
<th>Assessment Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrate effective oral communication skills and therapeutic use of self in fieldwork with clients and health care professionals in group and individual settings. (B.1.1, B.5.6)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Analyze the occupations of individuals and apply the PEOP curriculum model in the fieldwork setting. (B.2.11)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Employ client observational skills. (B.4.1)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Know the implications and effects of federal and state regulatory and legislative bodies on practice and the functions and influence of OT and other professional associations. (B.7.3)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Know the governmental and policy issues, including knowledge and implications of current statutes and regulations that affect OT services. (B.7.4)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Demonstrate adherence to the AOTA Code of Ethics during classroom and fieldwork education. (B.9.1)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Define and demonstrate the Core Values and Attitudes of Occupational Therapy and AOTA Standards of Practice. (B.9.1)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
<tr>
<td>Demonstrate responsibility for planning ongoing professional development. (B.9.4)</td>
<td>Class Discussion/Activity Formative Assessment Written Project/Paper Summative Examination</td>
</tr>
</tbody>
</table>
Describe the role of the OTA as director of an activity program and how it differs from other roles of the OTA. (B.6.1, B.9.7)

Demonstrate an understanding of the management functions of the OTA as a director of an activity program. (B.9.6, B.9.7)

Demonstrate personal and professional abilities, competencies, and behaviors in the classroom and in fieldwork. (B.9.1, B.9.6)

Demonstrate the ability to collect, organize, and report on data for evaluation of practice outcomes under the direction of an administrator, manager, or occupational therapist. (B.5.25)

Describe the role of the OTA as director of an activity program in relation to assessment, treatment planning, and treatment implementation needs. (B.4.1, B.4.2, B.4.3, B.5.1, B.5.2, B.5.7, B.7.1)

Explain the process of providing advocacy services for the benefit of the consumer and the profession. (B.9.12, B.9.13)

Describe the skills needed to follow a research protocol including accurate and confidential collection of data and related documentation. (B.8.3)

Describe how to use the consultative process where appropriate with specific consumers or consumer groups as directed by the occupational therapist. (B.4.5, B.5.21, B.5.22)

Identify acceptable data sources for and demonstrate an understanding of the value of quality assurance. (B.7.8, B.8.2)

Describe the professional responsibility of the OTA for professional development to ensure that practice is consistent with current and accepted standards. (B.9.4)

Demonstrate appreciation for involvement in professional organizations, governmental bodies, and human service organizations. (B.9.2, B.9.13)

Know the process for obtaining national and state credentialing and outline the necessary steps and timeline. (B.7.3, B.7.4)

Compile a professional competency document and prepare a resume for employment. (B.9.6)

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

Class Discussion/Activity
Formative Assessment
Written Project/Paper
Summative Examination

III. OUTLINE OF TOPICS

A. Professional Development and Competency
   1. Preparing for Level II Fieldwork
   2. Preparation to Sit for the National Board Certification Exam
   3. Navigating the National and State Credentialing Process
4. Professional Identity through Professional Organizations
5. Political Advocacy
6. Finalization of Competency Document, Resume, and Cover Letter for Employment

B. Occupational Therapy and Entrepreneurship
   1. Program Development
   2. Personnel Considerations and Supervision
   3. Continuous Quality Improvement
   4. Quality Assurance
   5. Treatment Outcomes

C. Utilizing and Contributing to Research
   1. Integration of Research and Evidence for Practice
   2. Ethics and Research
   3. Becoming an Evidence-Based Practitioner
   4. Strategies to Becoming an Evidence-Based Practitioner
      a. Finding Time for EBP
      b. Developing Skills and Knowledge
      c. Staying Focused
   5. Incorporating Outcomes Measures into Evidence-Based Practice
      a. Types of Measures Based on Intended Purpose
      b. Identifying Outcome Measures for Use in Clinical Practice
      c. Evaluating Outcome Measures

IV. METHOD(S) OF INSTRUCTION

A. Lecture
B. Readings from textbook
C. Supplemental handouts
D. Classroom activities
E. Participation in active learning by computer programs, games, and internet-based activities.
F. Peer interactive activities, group projects, and discussions in classroom and online

V. REQUIRED TEXTBOOKS


VI. REQUIRED MATERIALS

A. Course homepage available through Blackboard/WebCT or Luminis Platform
B. A computer with internet access (available through the Jefferson College Labs)
C. Paper, notebooks, pens, pencils with erasers

VII. SUPPLEMENTAL REFERENCES

A. Class Handouts

B. Current Library Resources
1. Books

2. Periodicals
3. Videos

C. Current internet resources
1. On-line reference materials
2. Textbook companion web-site
3. American Occupational Therapy Association (AOTA) web-site

VIII. METHOD OF EVALUATION (basis for determining course grade)

A. Written Projects or Papers will equal 20% of total course grade. Consisting of 1-5 assignments focused on application of occupational therapy theory and principles.

B. Summative Written Examinations – 3-5 examinations worth up to 60%.

C. Attendance/Participation grade will equal 10% of total course grade.

D. Additional Credit – Additional activities, community service, or exemplary professional behaviors as assessed by a professional behaviors checklist will equal 10% of total course grade.

E. Grading Scale:
   A = 93-100%
   B = 84-92.9%
   C = 76-83.9%
   D = 66-75.9%
   F = 0-65.9%
IX. ADA STATEMENT

Any student requiring special accommodations should inform the instructor and the Coordinator of Disability Support Services located in the library. (Phone: 636-797-3000, ext. 169.)

X. ACADEMIC HONESTY STATEMENT

All students are responsible for complying with campus policies as stated in the Student Handbook. Any student who cheats or plagiarizes will be subject to dismissal from the Occupational Therapy Assistant Program and will be referred to the college for disciplinary action. (See College website, http://www.jeffco.edu/jeffco/index.php?option=com_weblinks&catid=26&Itemid=84 )