JEFFERSON COLLEGE
COURSE SYLLABUS

BUS 240
FINANCIAL ACCOUNTING
3 Credit Hours

Prepared by:
Scott Cazadd
August 1, 2013

Ms. Linda Abernathy, Math, Science and Business Division Chair
Ms. Shirley Davenport, Dean, Arts & Science Education
BUS 240 FINANCIAL ACCOUNTING

I. CATALOG DESCRIPTION

A. Course pre-requisites/co-requisites:
   BUS 101 (Introduction to Business), or BUS 107 (Bookkeeping) with a grade of “C” or better

B. 3 semester credit hours

C. Description: This course represents a first-semester course in accounting, the focus of which lies in the study of various accounting principles, concepts, procedures, and financial statements associated with financial accounting. Financial accounting represents the branch of accounting intended to provide information that is useful for external decision makers (i.e., decision makers who are outside of the business). This course is required of students who wish to transfer to a four-year school, majoring in any field of business, leading to a bachelor’s degree (F, S, Su)

II. EXPECTED LEARNING OUTCOMES/CORRESPONDING ASSESSMENT MEASURES

<table>
<thead>
<tr>
<th>Expected Learning Outcomes</th>
<th>Assessment Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrate an understanding of the double-entry accounting system (which is derived from the definition of accounting) and the components of the accounting cycle</td>
<td>In-class exercises, quizzes, midterm exam, final exam</td>
</tr>
<tr>
<td>Relate basic terminology and specific principles to accounting procedures for various business transactions</td>
<td>In-class exercises, quizzes, midterm exam, final exam</td>
</tr>
<tr>
<td>Implement different accounting methods (e.g., FIFO versus LIFO inventory cost flow methods, the allowance and direct methods of accounting for uncollectible accounts receivable, straight-line versus other depreciation methods, etc.), and evaluate the effects of these different accounting methods on the financial statements</td>
<td>In-class exercises, quizzes, midterm exam, final exam</td>
</tr>
<tr>
<td>Demonstrate an understanding of accounting for long-term debt (including, explaining why bonds are issued at face value, a discount, or a premium, using the straight-line and effective-interest methods to amortize bond discount or premium, evaluating the effects of different types of</td>
<td>In-class exercises, quizzes, final exam</td>
</tr>
</tbody>
</table>
III. OUTLINE OF TOPICS

A. Introduction to accounting, double-entry accounting, accounting cycle, accrual accounting, and its components
   1. Financial statements
   2. Classified balance sheet
   3. Double-entry accounting system
   4. Steps in recording process
   5. Trial balance
   6. Adjusting and closing entries

B. Accounting for merchandising businesses and inventories
   1. Perpetual versus periodic inventory system
   2. Product costs versus operating costs
   3. Transportation costs, cash discounts, and returns and allowances
   4. Single-step versus multiple-step income statement
   5. Inventory costing methods (i.e., specific identification, FIFO, LIFO, and average-cost) and their effects on financial statements
   6. Lower-of-cost-or-market
   7. Gross margin method

C. Fraud, internal control, and cash
   1. Principles and limitations associated with internal control
   2. Cash controls and bank reconciliation
   3. Cash budget
   4. Petty cash fund

D. Reporting and analyzing receivables
   1. Types of receivables
   2. Allowance versus direct write-off method for uncollectible accounts
   3. Techniques for estimating bad debts expense
   4. Notes receivable and credit card sales

E. Reporting and analyzing long-lived assets
   1. Cost of plant assets
   2. Depreciation methods (i.e., straight-line, double-declining-balance, and units-of-activity), and their effects on financial statements

| Demonstrate an understanding of the statement of cash flows (including the purpose and components of this financial statement as well as the preparation of this statement using the direct or indirect method) | In-class exercises, quizzes, final exam |
3. Routine maintenance versus costs that improve quality or extend life of plant assets
4. Disposal of plant assets
5. Expense recognition for intangible assets

F. Reporting and analyzing liabilities
   1. Current liabilities
   2. Installment notes payable
   3. Issuance of bonds at face value, discount, or premium and effects on financial statements
   4. Methods for amortization of bond discount or premium

G. Reporting and analyzing stockholders’ equity
   1. Characteristics associated with corporations
   2. Stock-related transactions and their effects on financial statements

H. Statement of cash flows
   1. Usefulness of statement of cash flows
   2. Operating, investing, and financing activities
   3. Direct versus indirect methods

IV. METHOD(S) OF INSTRUCTION

   A. Lecture
   B. Class discussion and class activities
   C. Textbook

V. REQUIRED TEXTBOOK


VI. REQUIRED MATERIALS

   Notes, hand-held calculator, and in-class exercises

VII. SUPPLEMENT REFERENCES

   Solution Manual

VIII. METHOD OF EVALUATION

   A. In-class, closed-book chapter quizzes for each chapter
B. In-class, closed-book midterm examination
C. In-class, closed-book comprehensive final examination
D. Assigned homework

IX. ADA AA STATEMENT

Any student requiring special accommodations should inform the instructor and the Coordinator of Disability Support Services (Library phone 636-481-3169)

X. ACADEMIC HONESTY STATEMENT

All students are responsible for complying with campus policies as stated in the Student Handbook (see College Website, http://www.jeffco.edu/jeffco/index.php?option=com_weblinks&catid=26&Itemid=84)

XI. ATTENDANCE STATEMENT

Students earn their financial aid by regularly attending and actively participating in their coursework. If a student does not actively participate, he/she may have to return financial aid funds. Consult the College Catalog or a Student Financial Services representative for more details.